

TOWN OF OSCEOLA DRIVEWAY PERMIT APPLICATION

Date _____

\$50.00 Fee Required with Application

57

Owner / Applicant Current Address:

Name _____

Street _____

City / State / Zip _____

Phone Number (____) _____ - _____

Location of Proposed Driveway:

Subdivision Name (if applicable) _____ Lot Number _____

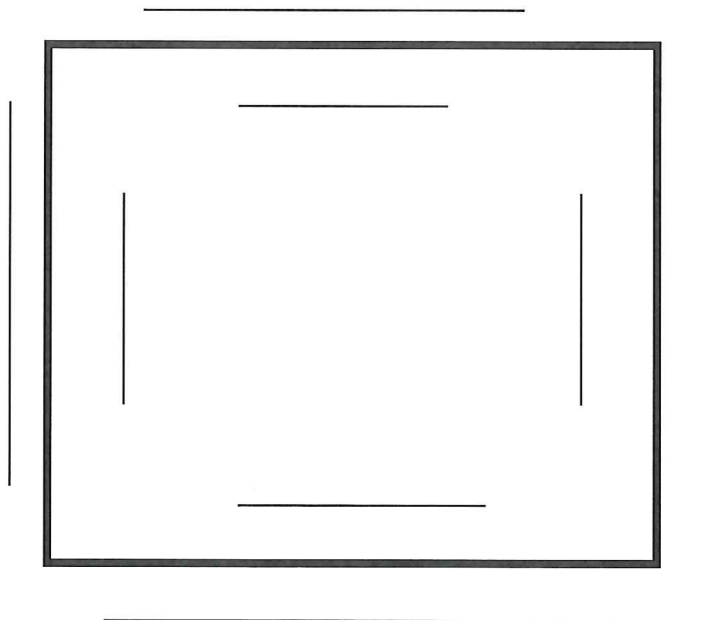
Town Map Location _____ 1/4, _____ 1/4, of Section _____, Town _____ N, Range _____ W

Property Street Address (if assigned) _____

Parcel Number _____

Site Drawing:

▲
NORTH



- Show the Lot Dimensions on the lines inside the square
- Show the name or number of all boarding roads on the lines outside the square.
- Show the location of the proposed driveway INCLUDING the distance from the nearest lot corner to the center of the driveway.

SEE REVERSE SIDE FOR ADDITIONAL APPLICATION INFORMATION

Applicants must call 715-417-4681 to arrange an appointment for inspection of Driveway location and installation.

Town of Osceola Ordinance 8.05 Requires That:

58

- All driveways require a permit before construction is begun.
- Only one driveway per residence is allowed.
- A culvert (where needed) must be a minimum of 24 feet in length.
- All culverts must be a galvanized steel, concrete, or corrugated polyethylene culvert pipe which shall conform to AASHTO M 294 type S, having a corrugated outer wall and a smooth inner liner.
- The road surface over a culvert must be at least 22 feet wide, and 4 inches deep (for galvanized metal or concrete culverts) or 12 inches deep (for corrugated polyethylene culverts).
- The driveway road surface must be at least 12 feet wide.
- The driveway must meet the public road at a 90-degree angle.
- The driveway must have a graded slope away from the public road at an angle of not less than 1 percent or more than 6 percent.
- The driveway must be graded back at least 33 feet from the center of the road.
- Driveways must be at least 150 feet apart center to center.

Signature of Applicant _____

THIS SECTION IS TO BE COMPLETED BY THE TOWN OF OSCEOLA REPRESENTATIVE

A culvert _____ will, _____ will not be required.

If a culvert is required, the minimum diameter must be _____ inches.

_____ This driveway location has been inspected and is approved with the following condition:

_____ This driveway location is **NOT** approved. The correction required is:

This driveway has been inspected by an authorized representative from the Town of Osceola, and determination has been made that the driveway meets the minimum standards.

Printed Name of Town of Osceola Representative

Date

Signature by the Town of Osceola Representative

Date

TOWN OF OSCEOLA DRIVEWAY PERMIT APPLICATION

Date _____
Application

\$2550.00 Fee Required with

Owner / Applicant Current Address:

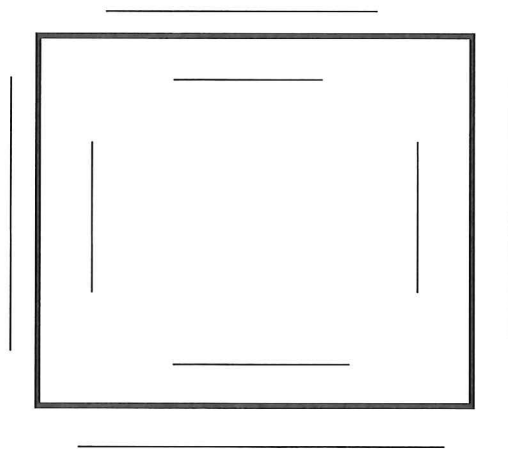
Name _____
Street _____
City / State / Zip _____
Phone Number (____) _____ - _____

Location of Proposed Driveway:

Subdivision Name (if applicable) _____ Lot Number _____
Town Map Location _____ 1/4, _____ 1/4, of Section _____, Town _____ N, Range _____ W
Property Street Address (if assigned) _____
Parcel Number _____

Site Drawing:

▲
NORTH



- Show the Lot Dimensions on the lines inside the square
- Show the name or number of all boarding roads on the lines outside the square.
- Show the location of the proposed driveway INCLUDING the distance from the nearest lot corner to the center of the driveway.

SEE REVERSE SIDE FOR ADDITIONAL APPLICATION INFORMATION

Applicants must call 715-417-4681 to arrange an appointment for inspection of Driveway location and installation.

Town of Osceola Ordinance 8.05 Requires That;

- All driveways require a permit before construction is begun.
- Only one driveway per residence is allowed.
- A culvert (where needed) must be a minimum of 24 feet in length.
- All culverts must be a galvanized steel, concrete, or corrugated polyethylene culvert pipe which shall conform to AASHTO M 294 type S, having a corrugated outer wall and a smooth inner liner galvanized steel or concrete.
- The road surface over a culvert must be at least 22 feet wide, and 4 inches deep (for galvanized metal or concrete culverts) or 12 inches deep (for corrugated polyethyleneculverts).
- The driveway road surface must be at least 12 feet wide.
- The driveway must meet the public road at a 90-degree angle.
- The driveway must have a graded slope away from the public road at an angle of not less than 1 percent or more than 6 percent.
- The driveway must be graded back at least 33 feet from the center of the road.
- Driveways must be at least 150 feet apart center to center.

Signature of Applicant _____

THIS SECTION IS TO BE COMPLETED BY THE TOWN OF OSCEOLA REPRESENTATIVE

A culvert _____ will, _____ will not be required.
If a culvert is required, the minimum diameter must be _____ inches.

_____ This driveway location has been inspected and is approved with the following condition;

_____ This driveway location is **NOT** approved. _____ The correction required is;

This driveway has been inspected by an authorized representative from the Town of Osceola, and determination has been made that the driveway meets the minimum standards.

Signed Printed Name of the Town of Osceola Representative
Date

Signature by the Town of Osceola Representative **Date**

Formatted: Font: 10.5 pt
Formatted: Indent: First line: 0"

61

**TOWN OF OSCEOLA
DRIVEWAY PERMIT APPLICATION**

Date: 10/21/21

\$25.00 Fee Required with Application

Owner / Applicant Current Address:

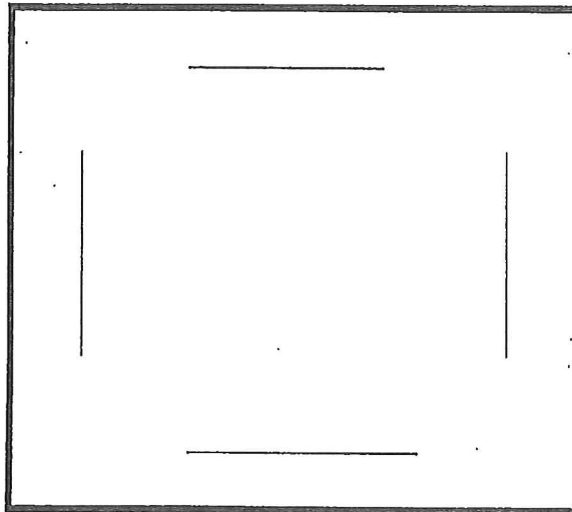
Name Gary Brunick for (B+W) Homes
Street 2380 84th Ave
City / State / Zip Osceola
Phone Number () -

Location of Proposed Driveway:

Subdivision Name (if applicable) _____ Lot Number _____
Town Map Location _____ 1/4, _____ 1/4, of Section _____, Town _____ N, Range _____ W
Property Street Address (if assigned) _____

Site Drawing:

↑
NORTH



- Show the Lot Dimensions on the lines inside the square
- Show the name or number of all boarding roads on the lines outside the square.
- Show the location of the proposed driveway INCLUDING the distance from the nearest lot corner to the center of the driveway.

SEE REVERSE SIDE FOR ADDITIONAL APPLICATION INFORMATION

Applicants must call 715-755-3077 to arrange an appointment for inspection of Driveway location and installation.

67

Town of Osceola Ordinance 8.04 Requires That;

- All driveways require a permit before construction is begun.
- Only one driveway per residence is allowed.
- A culvert (where needed) must be a minimum of 24 feet in length.
- All culverts must be galvanized steel or concrete.
- The road surface over a culvert must be at least 22 feet wide and 4 inches deep.
- The driveway road surface must be at least 12 feet wide.
- The driveway must meet the public road at a 90 degree angle.
- The driveway must have a graded slope away from the public road at an angle of not less than 1 percent or more than 6 percent.
- The driveway must be graded back at least 33 feet from the center of the road.
- Driveways must be at least 150 feet apart center to center.

Signature of Applicant

Gay Dunlop

THIS SECTION IS TO BE COMPLETED BY THE TOWN OF OSCEOLA REPRESENTATIVE

A culvert _____ will, _____ will not be required.

If a culvert is required the minimum diameter must be _____ inches.

_____ This driveway location has been inspected and is approved with the following condition;

_____ This driveway location is **NOT** approved.

The correction required is;

This driveway has been inspected by an authorized representative from the Town of Osceola, and determination has been made that the driveway meets the minimum standards.

[Signature]

Signed for the Town of Osceola

Date

63

TOWN OF OSCEOLA DRIVEWAY PERMIT APPLICATION

Date 10/21/21

\$25.00 Fee Required with Application

Owner / Applicant Current Address:

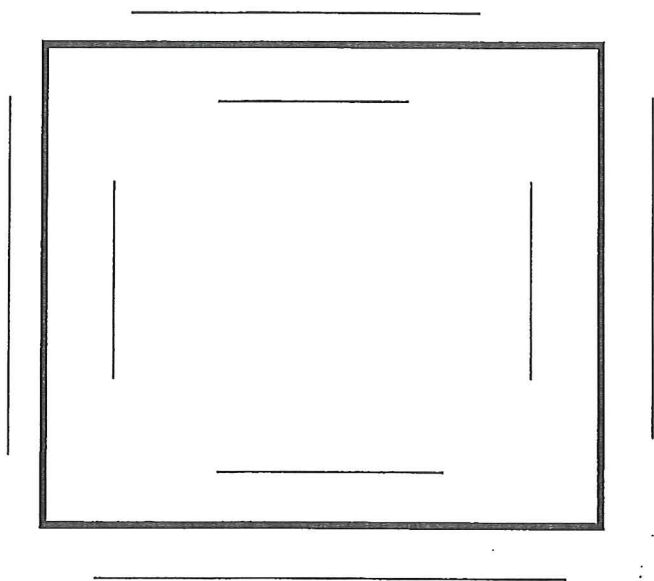
Name Gary Brancik
Street 2382 89th Ave.
City / State / Zip Town of Osceola
Phone Number () _____ - _____

Location of Proposed Driveway:

Subdivision Name (if applicable) _____ Lot Number _____
Town Map Location _____ 1/4, _____ 1/4, of Section _____, Town _____ N, Range _____ W
Property Street Address (if assigned) _____

Site Drawing:

▲
NORTH



- Show the Lot Dimensions on the lines inside the square
- Show the name or number of all boarding roads on the lines outside the square.
- Show the location of the proposed driveway INCLUDING the distance from the nearest lot corner to the center of the driveway.

SEE REVERSE SIDE FOR ADDITIONAL APPLICATION INFORMATION

Applicants must call 715-755-3077 to arrange an appointment for inspection of Driveway location and installation.

64

Town of Osceola Ordinance 8.04 Requires That;

- All driveways require a permit before construction is begun.
- Only one driveway per residence is allowed.
- A culvert (where needed) must be a minimum of 24 feet in length.
- All culverts must be galvanized steel or concrete.
- The road surface over a culvert must be at least 22 feet wide and 4 inches deep.
- The driveway road surface must be at least 12 feet wide.
- The driveway must meet the public road at a 90 degree angle.
- The driveway must have a graded slope away from the public road at an angle of not less than 1 percent or more than 6 percent.
- The driveway must be graded back at least 33 feet from the center of the road.
- Driveways must be at least 150 feet apart center to center.

Signature of Applicant _____

THIS SECTION IS TO BE COMPLETED BY THE TOWN OF OSCEOLA REPRESENTATIVE

A culvert _____ will, _____ will not be required.

If a culvert is required the minimum diameter must be _____ inches.

_____ This driveway location has been inspected and is approved with the following condition;

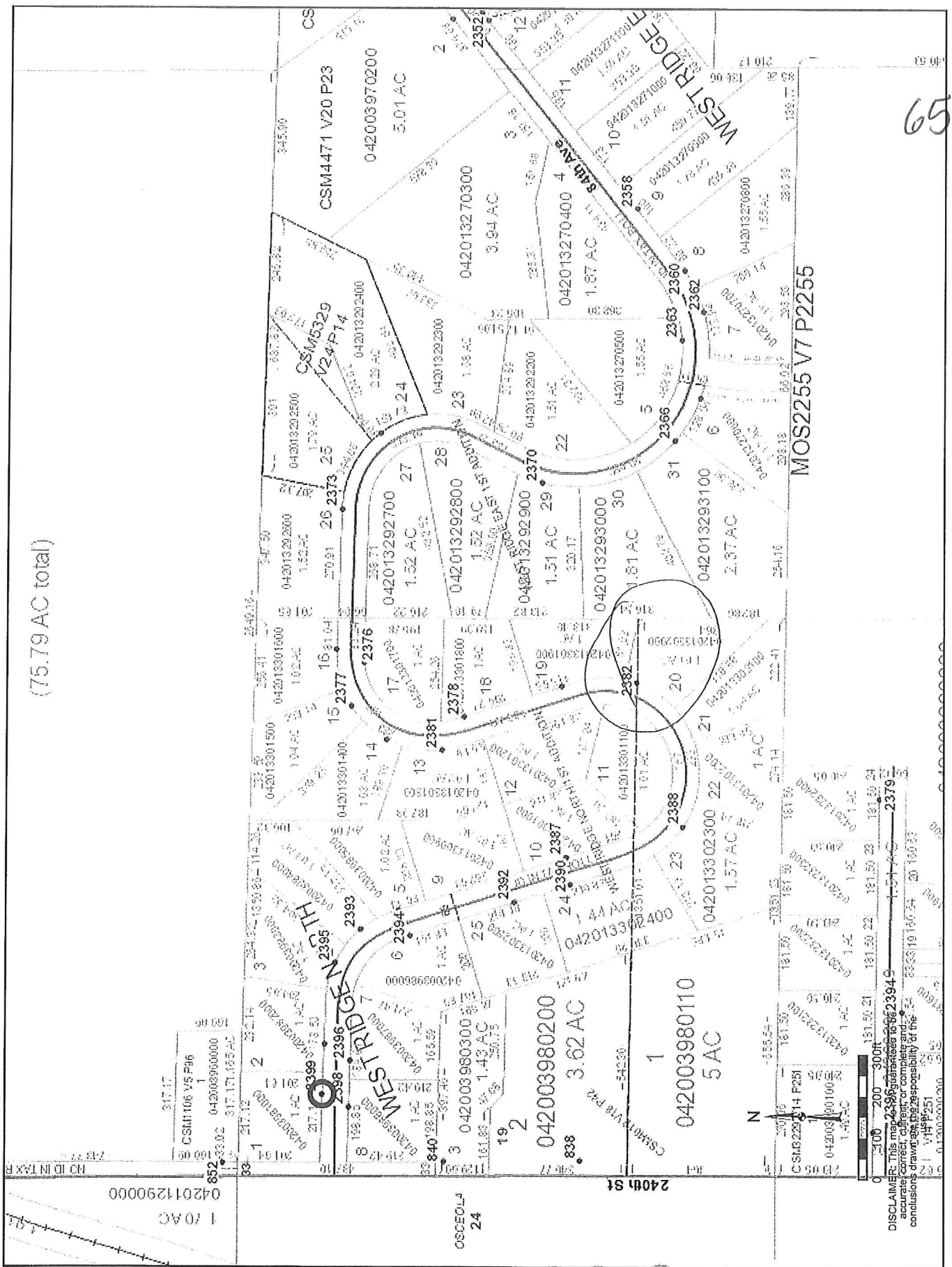
_____ This driveway location is **NOT** approved.
The correction required is;

This driveway has been inspected by an authorized representative from the Town of Osceola, and determination has been made that the driveway meets the minimum standards.

Signed for the Town of Osceola

Date

(75.79 AC total)



DISCLAIMER: This map is prepared for the use of the client and is not to be used for any other purpose. The client is responsible for the accuracy of the information provided and for the conclusions drawn therefrom. The surveyor is not responsible for the accuracy of the information provided or for the conclusions drawn therefrom.

65

Clerk

From: Bernie Desmarais <pcberniedesmarais@gmail.com>
Sent: Sunday, December 19, 2021 4:55 PM
To: Neil Gustafson
Cc: Clerk; Publicworks; Dale Lindh
Subject: Re: Possible Driveway Variances to Bring Forth to Plan Commission 11/30 mtg
Attachments: 2380 84th Ave Driveway Permit.pdf; 2382 84th Ave Driveway Permit.pdf; 2379 81st Ave Driveway Permit and Map.pdf

66

Neil,
My apologies for the delay. Yes, all driveway variances will be on the agenda for Tuesday's meeting. Could you please invite Gary B.? Or, let me know if you need me to do so. I also think Todd should be at the meeting as a DRAFT of the letter from Town Board to County Zoning will be reviewed.

Let me know if you have any additional questions or concerns.

Thank you, Bernie

On Dec 17, 2021, at 11:21 AM, Neil Gustafson <townofosceolaneilgustafson@gmail.com> wrote:

Good Morning,

As we approach another Plan Commission Meeting, I want to once again review the pending driveway permit variances needed. Please review my email to Denise below from earlier this month and her responses in RED. Then, come back to my summary here to make sure that we are all in agreement. Todd, please let us know if any new ones have come in as well.

West Ridge, Lot 10, 2379 81st Ave: On a technicality, this one no longer requires a variance. By ordinance and application requirements, the only area where this one was not compliant, was the separation of driveways being less than 150'. By ordinance, the driveway separation requirement only applies to "through roads". 81st ave is not a through road. Todd can approve this driveway upon satisfactory final inspection.

K.05 DRIVEWAYS

67

(1) **EXEMPTIONS.** Driveways which enter onto a State or County road or private road are exempt from this ordinance.

(2) **MINIMUM REQUIREMENTS.** All new driveways proposed to be installed, or any driveway alleged to be existing and serving open land without improvements and proposed to be converted to a driveway to serve one or more structures which enters an existing or proposed Town road, shall be subject to an inspection fee as established by the Town Board, to be paid to the Town of Osceola, prior to the start of any construction of a new driveway, and prior to Polk County issuing a Sewer Permit or a Land Use Permit. An approved driveway permit shall be issued by the Town of Osceola before any such permit can be issued. (A) The applicant who may be the owner, agent, or contractor shall submit a location construction plan showing specifications including grade, slope, width, and length of the driveway and erosion control procedures.

(A) Authorization for a driveway is subject to the approval of an official from the Town Board or Public Works, and when so approved the official shall notify the Polk County Zoning office.

(B) Evidence of an existing driveway shall be either the clear indication of a driveway being in place on the 1997 aerial photo or a statement from the Town Board that an approved driveway is in place. If there is a dispute on the adequacy of an alleged existing driveway the decision of the Town Board will be the deciding factor.

(3) **NUMBER.** A maximum of one (1) driveway per residential lot shall be allowed unless the lot is served by two roads in which case a second driveway may be allowed on the adjoining road at the discretion of the Town Board.

(4) **SEPARATION OF DRIVEWAYS.** All new driveways, **on through roads**, must be at least 150 feet, center to center, from any other existing or planned driveway or intersection, wherever topographic and other physical conditions permit.

(5) **SPECIFICATIONS.** All driveways shall be constructed in accordance with these specifications, and any other requirements as may be set forth by the Town Plan.

2380 84th Ave. - Needs to be reviewed for possible variance due to grade and poly culvert.

2382 84th Ave. - Needs a variance for separation distance from neighboring 2380 84th Ave. driveway and approval of poly culvert.

889 249th St. - No permit to review or variance needed.

891 249th St. - No permit to review or variance needed.

887 249th St. - Needs a variance for separation from neighboring driveways and approval of poly culvert.

Please let me know if this all makes sense and/or if the (3) driveways still in question will be December agenda items. If so, Gary Brunclik should be invited to attend.

Thanks,

Neil Gustafson

Supervisor - Town of Osceola, WI
(715) 417-0270

From: Neil Gustafson <townofosceolaneilgustafson@gmail.com>
Sent: Thursday, December 2, 2021 4:25 PM
To: Clerk <clerk@townofosceola.com>
Cc: Publicworks <publicworks@townofosceola.com>
Subject: Re: Possible Driveway Variances to Bring Forth to Plan Commission 11/30 mtg

Hi Denise,

There is beginning to be some confusion regarding driveway permit applications that we do have or don't have and for what addresses. I have even responded incorrectly regarding some of the locations. In an effort to try and get back to square one, I am coming back to this email from you with addresses listed so that maybe you can help us figure out where they came from. Please disregard all previous responses to this email and let's start from scratch. I will tell you what i am sure of this time:

West Ridge – Lot 10; 2379 81st Ave. - I looked at this one, abnormal lots, driveway is now apparently in place and Anthony is inquiring about pending approval. I don't believe that Todd has the application or a copy. **Clerk Response: I have a copy (see attachment).**

1. This one has not yet been paid for nor approved. I will contact Anthony for payment, as his building permit just arrived yesterday.
2. It would be my understanding that Todd would note on page 2 of the submitted driveway application that it is NOT approved per XYZ facets of our ordinance. I would then see him emailing it to Bernie Desmarais, Chair of the Plan Commission (pcberniedesmarais@gmail.com) noting non-approval and indicating it should be on the next Plan Commission meeting (currently scheduled for Tues., 12/21). It is then up to the Plan Commission to recommend either requesting or denying the driveway permit.
3. Bernie and/or Jon C. then needs to request of Dale (copying me) to get this item on the 1/3 Town Board meeting agenda.

2380 84th Ave. - I looked at this one, driveway and home in place, poly culvert and questionable grade. I don't believe that Todd has the application or a copy. **Clerk Response: Gary Brunclik submitted a form (unsigned) (and payment) when he came in to get the building permit (see attachment, where I added a better map of the entire area). Same comments as points 2 and 3 above.**

2382 84th Ave. - I looked at this one, driveway and foundation in place, poly culvert and less than 150' from 2380. I don't believe that Todd has the application or a copy. **Clerk Response: Gary Brunclik submitted a form (unsigned) (and payment) when he came in to get the building permit (see attachment, where I added a better map of the entire area). Same comments as points 2 and 3 above.**

889 2489th St. - I have not looked at this, I do not have a permit application and neither does Todd. There is no such address. 887 and 887A share a driveway. Is this a proposed split? **Clerk Response: I think this was a typo and it should have stated 249th as the address. I believe Gary Brunclik just mentioned the address when he came in as one that likely didn't meet the ordinance because of proximity to other nearby driveways. His building permit was issued July 7, 2021. So, I would not view this as a current issue unless you/Todd see some other 'builds' going on and/or new driveway build activity taking place on the property as it appears to be an established residence.**

891 249th St. - I have not looked at this, I do not have a permit application and neither does Todd. There is an existing home and driveway at this location. In a previous response, I confused this one with 887 249th St. **Clerk Response: This appears to be a rather old(er) build, as the septic and soil permits I saw**

online were originally from 2004 and 2005, and the last land use permit was done in 2008. So, I would not view this as a current issue unless you/Todd see some other 'builds' going on and/or new driveway build activity taking place on the property.

69

Other driveways that we are aware of in addition to your list above:

887 249th St. - Todd and I looked at this one, driveway in place and construction underway, poly culvert laying in the ditch, less than 150' from next driveway. Todd has this application.

Skyline View Drive - Todd looked at this one and has the permit application. Everything met our criteria, except they have now requested to use a poly culvert. They question why they see poly culverts in other places, but we won't let them do it. Since the Plan Commission elected not to address these topics in a timely manner and basically said that any poly culverts that were previously approved by Tony would be grandfathered in, I made the executive decision to allow a poly culvert in this case as well. Todd verified that there is sufficient depth of the ditch to allow for plenty of fill on top of the culvert. **Clerk Response: O.k. So documented.**

Do you know where 889 248th St. or 891 249th St. came from or where the permit applications went?

Clerk Response: See above responses.

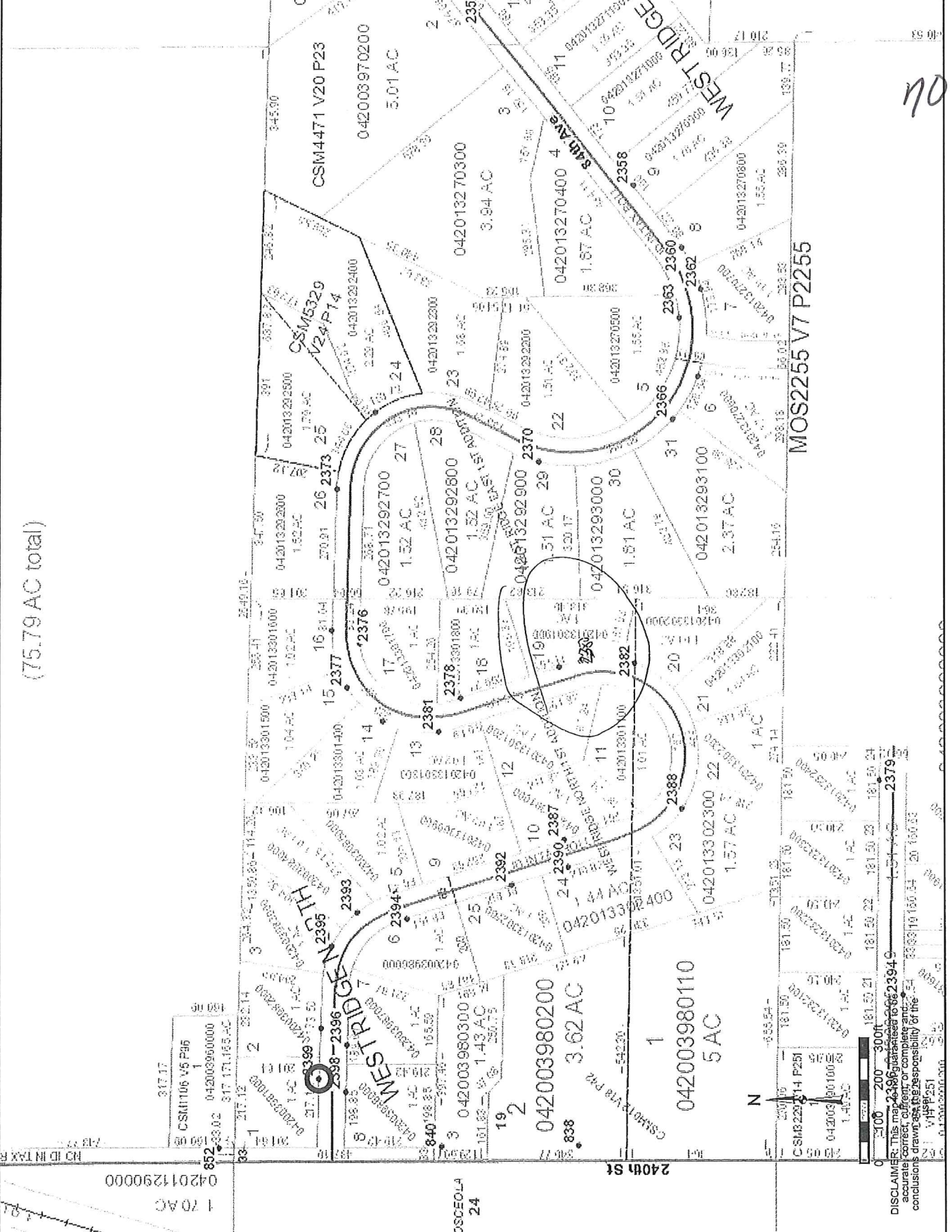
Clerk Additional Question on Outstanding Driveway Matter: The parcel #042-00756-0000 which is located between 2330 and 2322 on 74th (County Rd M) has some 'driveway extension' work being done, as the property owner is looking to build on that property sometime during late Spring/Summer of '22. The open question is whether a driveway permit is actually required, since the existing culvert and approx. 50' driveway entrance has been in place for "awhile". And, this really is not the Town's responsibility to handle because the driveway comes out on a County Road. I believe Neil was looking into this with the county, but it's likely not one we have to keep on our radar screen. Please let me know if you disagree.

Thanks,

Neil Gustafson

Supervisor - Town of Osceola, WI

(715) 417-0270



(75.79 AC total)

no

1 70 AC
 042011290000
 NO ID IN TAX R

317.17
 CSM1106 V5 P36
 1
 042003950000
 169.89
 852 33.02 317 171.165 AC

OSCEOLA
 24

042003980200
 3.62 AC

042003980110
 5 AC



0 3000
 181.50 21 181.50 20 181.50 24

DISCLAIMER: This map was prepared by the State of Florida and is not a warranty of accuracy or completeness. The State of Florida is not responsible for any errors or omissions in this map. The user assumes all responsibility for the use of this map.

CSM1106 V5 P36
 1
 042003950000
 169.89
 852 33.02 317 171.165 AC

POLK COUNTY SUBDIVISION ORDINANCE TOWN BOARD CHECKLIST

(Checklist to be filled out by Town Board)

TO: The Town Board of the Town of Osceola, The Polk County Land Information Department expects to review a subdivision proposed by Arden Constr (Land Owner), assisted by Brandon King (Surveyor (if one has been retained)), consisting of 4 lots

or parcels located at the following address: XXX 216th St in Section 33 of your Town.

Parcel # 042-00829-0000 If other parcel #(s) affected, please list:

Prior to County review, we require the Town Board to answer the following questions:

1. ROADS. The Town WILL ACCEPT X WILL NOT ACCEPT ownership of the streets and roads within the proposed subdivision. NOTE: (If some roads are to become town roads and others are to stay private, please indicate this here or on a map.) The following roads will be Town Roads: 216th St. The following roads will be private:

2. ROAD STANDARDS. The standards for right-of-way, design and construction of roads within the subdivision will be minimum town road specifications as called for in the County Subdivision Ordinance. Please check the appropriate statement:

The Town accepts the County minimum road standards, OR X The Town accepts the road with the following requirements (If the Town has other requirements regarding the Town standards for right-of-way width, maximum and minimum grades, width, depth, and type of base material, paving requirements, specifications on shoulders, ditches, culverts, cul-de-sac radius, erosion control, fencing and plating of vegetative cover, etc. please indicate that here or attach a separate sheet.):

3. LAND AND WATER RESOURCES DEPARTMENT REVIEW. We DO DO NOT X want the County to send this subdivision to the Polk County Land and Water Resources Department for calculation of watershed-drainage area, sizing of culverts, specification of drainage ways, water detention areas and erosion control features in accord with those calculations and other appropriate technical standards.

4. SUITABILITY OF LOTS FOR SEPTIC SYSTEMS:

The County policy is to require all unsewered lots that are intended to have building development to be fully tested for suitability for on-site waste disposal in order to be approved for subdividing. The County will waive this requirement on request of the Town Board. If the Town Board requests a waiver, the County will place a statement on the survey map or plat document warning lot purchasers that the lots have not been tested.

Not all lot purchasers will see this statement and occasionally a lot will turn out not to be suitable. The usual remedy for this situation is a holding tank, which places the Town in a position of responsibility for maintenance of the tank if the owner fails to do so. Town Boards should weigh this possibility in deciding whether to waive soil testing for each lot.

THE TOWN BOARD requests X does NOT request soil testing of the lots in this subdivision.

5. PARKLAND DEDICATION. Does the Town want any of the land within the subdivision to be dedicated to the Town for park purposes? YES NO X

6. FURTHER REVIEW

X The completion of this checklist by this Town Board is the only review we require of this subdivision.

X We consider this only a preliminary review. The subdivider is obligated to return with the plat or map to this Town Board at a future date for a formal review and decision to approve or disapprove. provided for

DATED THIS DAY OF 20, by The Town Board of the Town of, Polk County.

(Town Chair)

(Member)

(Member)

OR (Town Clerk)

I attest that my signature represents the official position of the Town Board on these checklist questions.

Brandon King Land Surveying

715-639-5243

N324 COUNTY ROAD D EAU GALLE WI 54737

SubdTownChecklist 9/3/2014

72

CERTIFIED SURVEY MAP

LOCATED IN PART OF THE SOUTHEAST 1/4 OF THE SOUTHWEST 1/4 OF SECTION 33, TOWN 33 NORTH, RANGE 18 WEST, TOWN OF OSCEOLA, POLK COUNTY, WISCONSIN.

CSM NO. _____ VOL. _____ PG. _____

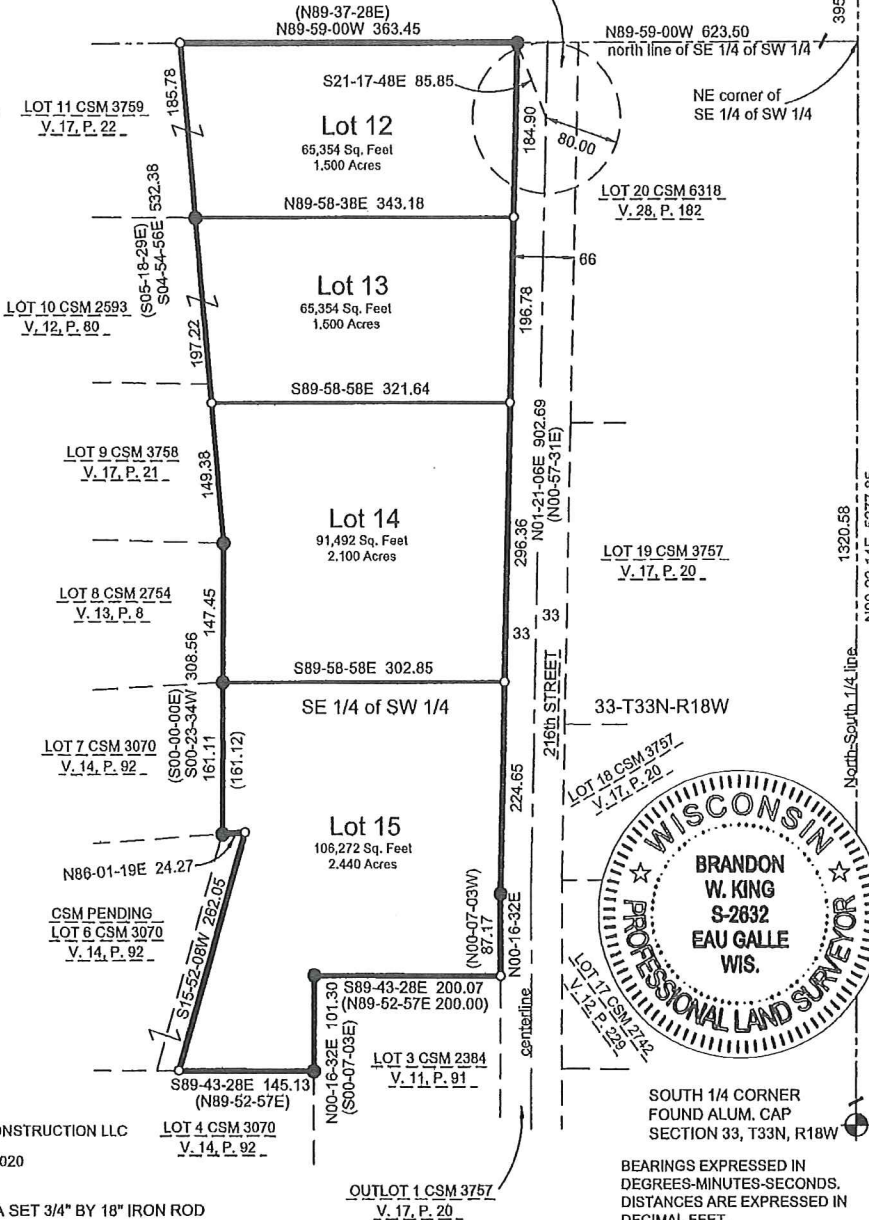
Parcel ID Number:
042-00829-0000

THE BEARINGS SHOWN HEREON ARE BASED ON THE POLK COUNTY COORDINATE SYSTEM, NAD 1983 (1991) ADJUSTMENT. THE NORTH-SOUTH 1/4 LINE OF SECTION 33 BEARS N00-22-14E. SEE COUNTY SURVEYOR'S OFFICE FOR SECTION DATA.

80 foot radius temporary cul-de-sac easement as platted on CSM 3757 V. 17, P. 20.

NORTH 1/4 CORNER FOUND 2" O.D. IRON PIPE SECTION 33, T33N, R18W

Note:
Lots 12 & 13 to be a land transfer to the adjoiner to the west.



FOR: ARDEN CONSTRUCTION LLC
318 S AVENUE
OSCEOLA WI 54020

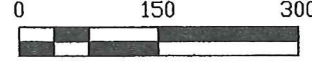
- DENOTES A SET 3/4" BY 18" IRON ROD WEIGHING 1.50 LBS. PER LINEAL FT.
- ⊗ DENOTES A FOUND COUNTY MONUMENT. ALL TIES FOUND AND VERIFIED.
- DENOTES A FOUND 1" O.D. IRON ROD.
- (XXX) : DENOTES RECORDED AS.

Brandon W. King



SOUTH 1/4 CORNER FOUND ALUM. CAP SECTION 33, T33N, R18W

BEARINGS EXPRESSED IN DEGREES-MINUTES-SECONDS. DISTANCES ARE EXPRESSED IN DECIMAL FEET.



1 INCH = 150 FEET.

CERTIFIED SURVEY MAP

LOCATED IN PART OF THE SOUTHEAST 1/4 OF THE SOUTHWEST 1/4
OF SECTION 33, TOWN 33 NORTH, RANGE 18 WEST, TOWN OF OSCEOLA,
POLK COUNTY, WISCONSIN.

CSM NO. _____ VOL. _____ PG. _____

SURVEYOR'S CERTIFICATE

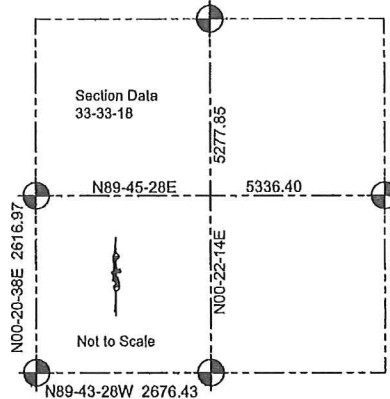
I, Brandon W. King, Wisconsin Professional Land Surveyor, hereby certify that I have surveyed and described a parcel of land located in part of the SE 1/4 of the SW 1/4 of Section 33, in T33N-R18W, Town of Osceola, Polk County, Wisconsin, described as follows:

Commencing at the south 1/4 corner of said Section 33; thence N00-22-14E, along the north-south 1/4 line, 1320.58 feet; to the northeast corner thereof; thence N89-59-00W, along the north line thereof, 623.50 feet to the point of beginning of the lands to be described; thence continue N89-59-00W, along said north line, 363.45 feet; thence S04-54-56E, 532.38 feet; thence S00-23-34W, 308.56 feet; thence N86-01-19E, 24.27 feet; thence S15-52-08W, 262.05 feet; thence S89-43-28E, 145.13 feet; thence N00-16-32E, 101.30 feet; thence S89-43-28E, 200.07 feet; thence N00-16-32E, 87.17 feet; thence N01-21-06E, 902.69 feet to the point of beginning.

That I have made such survey, land division and map by the direction of Arden Construction, LLC, representative of said land, that such map is a correct representation of the exterior boundaries of the land surveyed and the division made thereof and that I have fully complied with the Polk County Subdivision Ordinance, the Town of Osceola Subdivision Ordinance and the provisions of Section 236.34 of the Wisconsin Statutes in surveying, dividing and mapping the same.

Brandon W. King S-2632
Wisconsin Professional Land Surveyor
N324 County Road D Eau Galle WI 54737

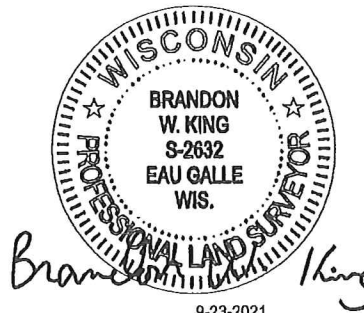
 DENOTES A POLK COUNTY MONUMENT.
(SEE RESTORATION SHEET)



Approved for recording.

Steven E. Gelger Polk County Surveyor

Date



9-23-2021

Clerk

From: brandon king <bklslc@gmail.com>
Sent: Thursday, October 28, 2021 9:07 AM
To: Clerk; Tyson Arden
Subject: 4 Lot CSM for Arden Construction

Follow Up Flag: Follow up
Flag Status: Flagged

The purpose of this 4 Lot CSM is:
Lot 12 to adjoin Lot 11 to the west and be 1 parcel.
Lot 13 to adjoin Lot 10 to the west and be 1 parcel.
Lot 14 to be a new lot to sell and build a house on.
Lot 15 to be a new lot to sell and build a house on.

Comments regarding item numbers on the Town Board Checklist:

1. No new road to be constructed.
2. No new road to be constructed.
3. No site grading other than for a future house.
4. Soils test to be completed before house construction or at behest of owner.
5. No park to be dedicated.

thanks
Brandon W. King
Professional Land Surveyor
Brandon King Land Surveying, LLC
N324 County Road D, Suite A
Eau Galle, WI 54737
715-639-5243
BKLSLC@gmail.com
www.bklandsurveying.com

On Wed, Oct 27, 2021 at 1:38 PM Clerk <clerk@townofosceola.com> wrote:

Thank you!!

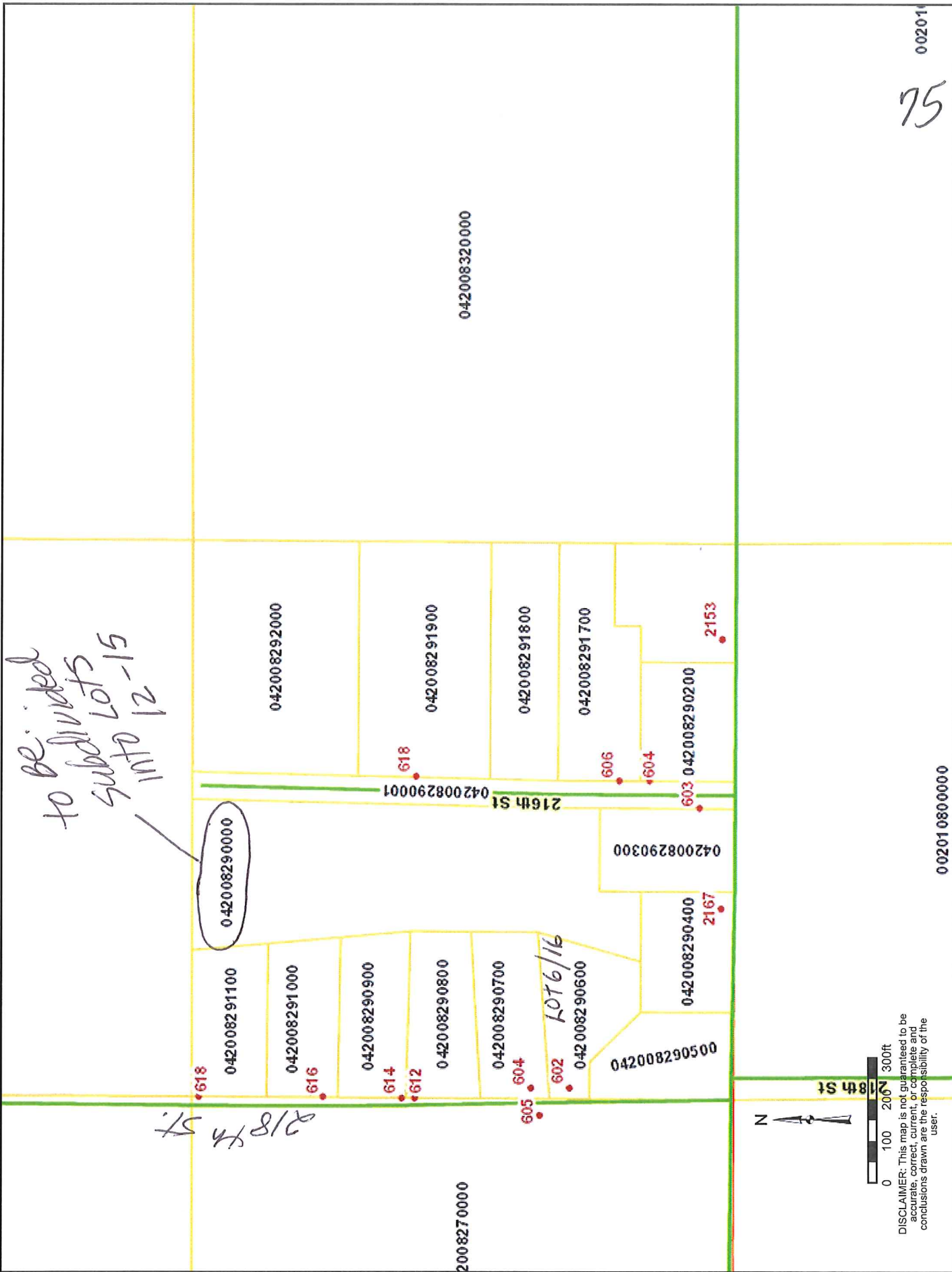
Denise Skjerven

Clerk - Town of Osceola

715-755-3060, ext. 1

516 East Avenue North

P.O. Box 216



POLK COUNTY SUBDIVISION ORDINANCE TOWN BOARD CHECKLIST

(Checklist to be filled out by Town Board)

76

TO: The Town Board of the Town of Osceola. The Polk County Land Information Department expects to review a subdivision proposed by Arden Const., assisted by Brandon King, consisting of 1 lots

(Land Owner) Surveyor (if one has been retained)

or parcels located at the following address: 602 218th ST in Section 33 of your Town.

Parcel # 042-00829-0600 If other parcel #(s) affected, please list: 042-00829-0000

Prior to County review, we require the Town Board to answer the following questions:

1. **ROADS.** The Town WILL ACCEPT WILL NOT ACCEPT _____ ownership of the streets and roads within the proposed subdivision. NOTE: (If some roads are to become town roads and others are to stay private, please indicate this here or on a map.) The following roads will be Town Roads: 218th ST. The following roads will be private: _____

2. **ROAD STANDARDS.** The standards for right-of-way, design and construction of roads within the subdivision will be minimum town road specifications as called for in the County Subdivision Ordinance. Please check the appropriate statement:

_____ The Town accepts the County minimum road standards, OR The Town accepts the road with the following requirements (If the Town has other requirements regarding the Town standards for right-of-way width, maximum and minimum grades, width, depth, and type of base material, paving requirements, specifications on shoulders, ditches, culverts, cul-de-sac radius, erosion control, fencing and plating of vegetative cover, etc. please indicate that here or attach a separate sheet.):

3. **LAND AND WATER RESOURCES DEPARTMENT REVIEW.** We DO _____ DO NOT want the County to send this subdivision to the Polk County Land and Water Resources Department for calculation of watershed-drainage area, sizing of culverts, specification of drainage ways, water detention areas and erosion control features in accord with those calculations and other appropriate technical standards.

4. SUITABILITY OF LOTS FOR SEPTIC SYSTEMS:

The County policy is to require all unsewered lots that are intended to have building development to be fully tested for suitability for on-site waste disposal in order to be approved for subdividing. The County will waive this requirement on request of the Town Board. If the Town Board requests a waiver, the County will place a statement on the survey map or plat document warning lot purchasers that the lots have not been tested.

Not all lot purchasers will see this statement and occasionally a lot will turn out not to be suitable. The usual remedy for this situation is a holding tank, which places the Town in a position of responsibility for maintenance of the tank if the owner fails to do so. Town Boards should weigh this possibility in deciding whether to waive soil testing for each lot.

THE TOWN BOARD requests does NOT request _____ soil testing of the lots in this subdivision.

5. **PARKLAND DEDICATION.** Does the Town want any of the land within the subdivision to be dedicated to the Town for park purposes? YES _____ NO

6. FURTHER REVIEW

The completion of this checklist by this Town Board is the only review we require of this subdivision.

We consider this final a preliminary review. The subdivider is provided a obligated to return with the plat or map to this Town Board at a future date for a formal review and decision to approve or disapprove.

DATED THIS _____ DAY OF _____, 20____, by The Town Board of the Town of _____, Polk County.

(Town Chair)

(Member)

(Member)

OR _____ (Town Clerk)

I attest that my signature represents the official position of the Town Board on these checklist questions.

Brandon King Land Surveying
715-639-5243
N324 COUNTY ROAD D
EAU GALLE WI 54737

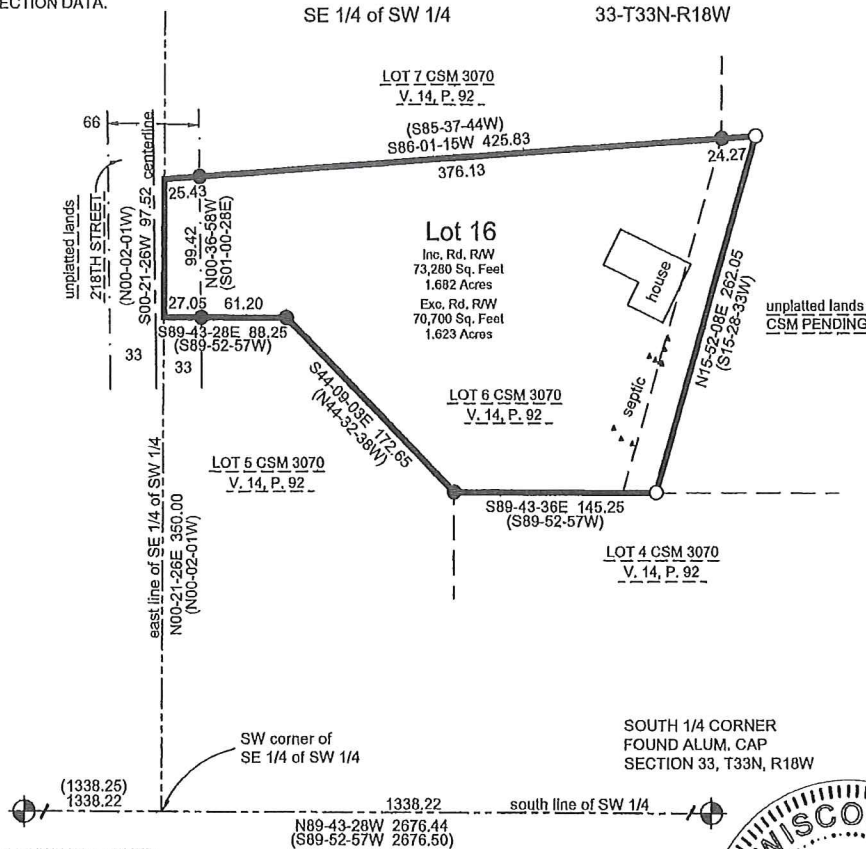
CERTIFIED SURVEY MAP

LOCATED IN PART OF THE SOUTHEAST 1/4 OF THE SOUTHWEST 1/4 OF SECTION 33, TOWN 33 NORTH, RANGE 18 WEST, TOWN OF OSCEOLA, POLK COUNTY, WISCONSIN, INCLUDING LOT 6 OF CSM NO. 3070 DOCUMENT NUMBER 598108, VOLUME 14, PAGE 92

CSM NO. _____ VOL. _____ PG. _____

THE BEARINGS SHOWN HEREON ARE BASED ON THE POLK COUNTY COORDINATE SYSTEM, NAD 1983 (1991) ADJUSTMENT. THE SOUTH LINE OF THE SW 1/4 OF SECTION 33 BEARS N89-43-28W. SEE COUNTY SURVEYOR'S OFFICE FOR SECTION DATA.

Parcel ID Number:
042-00829-0000
042-00829-0600



FOR: ARDEN CONSTRUCTION LLC
318 S AVENUE
OSCEOLA WI 54020

- DENOTES A SET 3/4" BY 18" IRON ROD WEIGHING 1.50 LBS. PER LINEAL FT.
- DENOTES A FOUND COUNTY MONUMENT. ALL TIES FOUND AND VERIFIED.
- DENOTES A FOUND 1" O.D. IRON ROD.
- (XXX) : DENOTES RECORDED AS.

Brandon W. King

BEARINGS EXPRESSED IN DEGREES-MINUTES-SECONDS. DISTANCES ARE EXPRESSED IN DECIMAL FEET.



1 INCH = 100 FEET.

CERTIFIED SURVEY MAP

LOCATED IN PART OF THE SOUTHEAST 1/4 OF THE SOUTHWEST 1/4 OF SECTION 33, TOWN 33 NORTH, RANGE 18 WEST, TOWN OF OSCEOLA, POLK COUNTY, WISCONSIN.

CSM NO. _____ VOL. _____ PG. _____

SURVEYOR'S CERTIFICATE

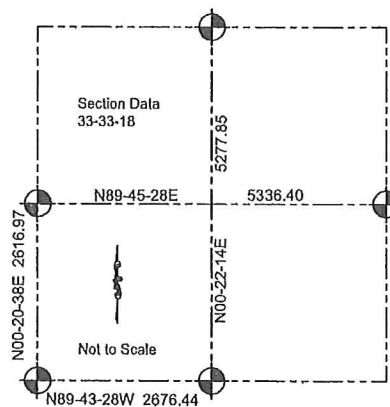
I, Brandon W. King, Wisconsin Professional Land Surveyor, hereby certify that I have surveyed and described a parcel of land located in part of the SE 1/4 of the SW 1/4 of Section 33, in T33N-R18W, Town of Osceola, Polk County, Wisconsin and all of Lot 6 of Certified Survey Map Number 3070, Document Number 598108, Volume 14, Page 92, described as follows:

Commencing at the south 1/4 corner of said Section 33; thence N89-43-28W, along the south line of the SW 1/4, 1338.22 feet to the southwest corner thereof; thence N00-21-26E, along the west line thereof, 350.00 feet to the point of beginning of the lands to be described; thence S89-43-28E, 88.25 feet; thence S44-09-03E, 172.65 feet; thence S89-43-36E, 145.25 feet; thence N15-52-08E, 262.05 feet; thence S86-01-15W, 425.83 feet to said west line; thence S00-21-26W, along said west line, 94.52 feet to the point of beginning.

That I have made such survey, land division and map by the direction of Arden Construction, LLC, representative of said land, that such map is a correct representation of the exterior boundaries of the land surveyed and the division made thereof and that I have fully complied with the Polk County Subdivision Ordinance, the Town of Osceola Subdivision Ordinance and the provisions of Section 236.34 of the Wisconsin Statutes in surveying, dividing and mapping the same.

Brandon W. King S-2632
Wisconsin Professional Land Surveyor
N324 County Road D Eau Galle WI 54737

 DENOTES A POLK COUNTY MONUMENT.
(SEE RESTORATION SHEET)



Approved for recording.

Steven E. Gelger Polk County Surveyor

Date



Brandon W. King

9-23-2021

Clerk

From: brandon king <bklslc@gmail.com>
Sent: Thursday, October 28, 2021 9:12 AM
To: Clerk; Tyson Arden
Subject: 1 Lot CSM for Arden Construction

Follow Up Flag: Follow up
Flag Status: Completed

The purpose of this 1 Lot CSM is:
Move the existing Lot 8 rear lot line east, due to house and sewer over parcel line and create Lot 16.

Comments regarding item numbers on the Town Board Checklist:

- 1. No new road to be constructed.
- 2. No new road to be constructed.
- 3. No site grading.
- 4. Soils test was completed before sewer construction was completed.
- 5. No park to be dedicated.

thanks
Brandon W. King
Professional Land Surveyor
Brandon King Land Surveying, LLC
N324 County Road D, Suite A
Eau Galle, WI 54737
715-639-5243
BKLSLLC@gmail.com
www.bklandsurveying.com

On Wed, Oct 27, 2021 at 1:38 PM Clerk <clerk@townofosceola.com> wrote:

Thank you!!

Denise Skjerven

Clerk - Town of Osceola

715-755-3060, ext. 1

516 East Avenue North

P.O. Box 216

Dresser, WI 54009-0216

January 3, 2022

Jason Kjeseth
Polk County Zoning Administrator
Land Information Department
100 Polk County Plaza, Suite 130
Balsam Lake, WI 54810

Subject: Town of Osceola Ordinances Overriding County Zoning

Dear Jason:

It has come to the attention of the Town of Osceola Board of Supervisors, as well as the even newer Plan Commission, there are Town Ordinances that conflict and technically override the established policies and practices of your group (Polk County Zoning) as a department of Environment Services.

These ordinances apply to minor sub-divisions and land use of properties adjacent to Town Roads. More specifically, properties where driveway permits are required and issued by the Town (either by the Town Board or by Public Works). Private roads and County roads are exempt from the application of the following:

ORDINANCE # 21-10-04
Chapter 8 Public Works
Town of Osceola Code of Ordinances

8.03 ACCEPTANCE OF ROADS

C. Information Required

(3) CONSTRUCTION

(A) No land grading or site preparation, alteration of drainage ways, waterways or water features, or commencing the construction of any roads, ditches, ponds, swales, drainage ways or the like, shall occur prior to the Town Board approval of the preliminary plat or preliminary certified survey map and a signed Developers Agreement [in the case of a sub-division] if required by the Town Board.

(C) No building permit shall be issued for any lot until all the requirements of this Chapter have been satisfied.

(4) PROCEDURES FOR TOWN BOARD REVIEW AND APPROVAL OF FINAL SUBDIVISION PLANS

(H) Building Permits and/or Driveway Permits shall be denied for any lots adjoining a newly constructed Town Road or Private Road that is not in compliance with Town Road Standards and Requirements.

8.05 DRIVEWAYS

(2) MINIMUM REQUIREMENTS. All new driveways proposed to be installed, or any driveway alleged to be existing and serving open land without improvements and proposed to be converted to a driveway to serve one or more structures which enters an existing or proposed Town Road, shall be subject to an inspection fee as established by the Town Board, to be paid to the Town of Osceola, prior to

81

the start of any new construction of a new driveway, and prior to Polk County issuing a Sewer Permit or Land Use Permit. An approved driveway permit shall be issued by the Town of Osceola before any such permit can be issued. (A) The applicant who may be the owner, agent, or contractor shall submit a location construction plan showing the specifications including grade, slope, width and length of the driveway and erosion control procedures.

(A) Authorization for a driveway is subject to the approval of an official from the Town Board or Public Works, and when so approved, the official shall notify the Polk County Zoning office.

(6) APPLICATION AND APPROVAL. Every effort will be made by the Town of Osceola to assist with the application, inspection, and approval of driveways within forty-eight (48) hours. The Polk County Zoning Office WILL NOT issue any permits until the authorized representative from the Town of Osceola has signed the approval section of the Driveway.

In summary, we respectfully request the Polk County Zoning office to abide by these Ordinances which are more restrictive and supersede the general understanding that the Town of Osceola “follows County Zoning.”

Please advise you have received and understand this request. Otherwise, we expect you to document your questions, concerns, and or comments to this Board of Supervisors at the earliest possible date.

Thank you.

Sincerely,

Town of Osceola Board of Supervisors

Dale Lindh, Chair

Jon Cronick, Supervisor

Jo Everson, Supervisor

Neil Gustafson, Supervisor

82

TOWN OF OSCEOLA
ANNUAL TOWN MEETING

Tuesday, April 20, 2021

DRAFT Meeting Minutes

The Annual Town Meeting of the Town of Osceola was held on Tuesday, April 20, 2021, at 6:30 p.m. in the public works garage at the Osceola Town Hall, Dresser, Wisconsin.

PRESENT: Chairman Mike Wallis, Chairman-Elect Brandon Whittaker, Supervisor Warren Johnson, Supervisor Jo Everson, Supervisor Dale Lindh, and Supervisor Neil Gustafson.

Staff Attending were Public Works Tony Johnson, Town Treasurer Jan Carlson, and Town Clerk Scott Hildebrand.

PUBLIC ATTENDEES: Ed Everson, Cindy & Glyn Thorman, Jim & Donna Berg, JeAnne Rochford, Diana Anderson, Denise and Mark Skjerven, Tom & Gae Magnifici, Jeremy & Teresa Utke, Bev & Lloyd Kobs, Tim Loescher, Steve & Deb Heichl, Rick Nelson, Jon Cronnick, Merle and Diane Aarthur, Alice Moris, Kirk Carlson, Ben Wasmund, Rebekah Gustafson, Al Bader, R. Clark, Liz Rochford, Mike and Jeanette Rochford, Stacy Wright, Bernie Desmerais, Mark Ferrell, Brad Hoverman, Lisa and Josh Marincel, Robert Thompson, Susan and Daniel Burch, Tim Ball, Jane and Tom Bean, J. Adler, Chris Wahlstrom, Teri Wallis, Ryan Lee, Wesley Whocjyk, Jamie Tinney, Trish Carlson, Kim Kaiser, William and Mariane Schultz, S. Baer, Shay Rysdam, Danielle Pratt, Jennifer Steele, Amanda and Nick Tuneski, Pete Fehlen, Ricky Jaeger, Mary Flood and Steve Edling, Mike and Beth Coluizy, Chris Shermach, Barbara Delaney, Conall Gallagher, Connie Clark, Laurie Johnson, Jim Judkins, Anne Miller, Jim Brundege, Melissa Ward, Tasha Havranek, Eric Hallen, Bill Blair, Marsha and William Beyer, Bob Wright, Lee Mork, Ron Race, Marcia Dressel, Mary Weinberg, Micah Bruns, Joe Wembly, Zachary Settors, Liam and Sara Gallagher, Therese Durkin, Katie Cronick, Jon and Cheryl Cermin, Jim and Ellanie Langen, Kevin and Susan McNutt, and Katie Brunz.

CHAIRMAN WALLIS CALLED THE MEETING TO ORDER AT 6:32 P.M.

Chairman Wallis led the Pledge of Allegiance.

ROLL CALL: Chairman Wallis, Supervisor Johnson, Supervisor Everson, Supervisor Gustafson, Supervisor Lindh, Chairman-Elect Whittaker were all present. Chairman Wallis introduced each member as well as the Staff in attendance.

REGULAR REPORTS AND BUSINESS:

1. Approve Minutes of the May 19, 2020 Annual Meeting. **Motion by Stacy Wright / Second by Bev Kobs to approve as written. Motion Carried.**
2. **Allied Emergency Services Report.** Mark Knutson, Chief of Allied Fire / Emergency Services was present to provide a yearly summary of runs. They had a total of 368 total runs, including 262 medical and 106 Fire/Rescue. Knutson provided a history of the 3 stations in operation and noted 61 personnel. The recent spaghetti supper in the Village of Dresser netted \$5,000, which will be used towards the purchase of ice-rescue suits. **Motion by Jim Judkins / Second by Stacy Wright to accept the Allied Emergency Services report. Motion Carried.**
3. **Animal Control Officer Report.** Darryl Hall was present to discuss the animal control report. He noted that due to increased education, calls have continued to drop. He currently covers 31 different jurisdictions. He hopes to offer a micro-chip clinic in Dresser in late May and noted that often animals promptly returned due to the chips. He may be contacted through the Polk County webpage, or on Facebook at "Dedicated Animal Control Services." **Motion by Bev Kobs / Second by Dan Burch to accept the Animal Control Officer report. Motion Carried.**

- 4. **St. Croix Valley Emergency Medical Services Report.** Ben Wasman was present to provide the report and indicated they received 2500 calls April – April, with 36 calls in the Town of Osceola. Last year, they entered into a new contract and reduced their per capita subsidy from \$10 to \$5. He did indicate that overall their costs are higher, as they have 82 employees, which are full-time staff. **Motion by Jane Bean / Second by Jim Berg to accept the St. Croix Valley Emergency Medical Services report. Motion Carried.**

- 5. **Chairman’s Report.** Chairman Wallis provided a report, which indicated that the Mill Rate decreased 10% to 1.85 last year. The decrease was due to a decrease in the levy of \$41,864.00. Most of the levy does go to Public Works. Other items of specific interest listed were:
 - a. In February 2020, Public Works Director Paul Baker resigned. He was replaced by Tony Johnson in March, 2020.
 - b. A John Deere Tractor was purchased.
 - c. Town Road Miles are 63.13.
 - d. The Town Population was estimated to be 2,941, with 2,119 estimated to be of voting age.
 - e. The Town hired several clerks and treasurers.
 - f. Amanda Nissen served as the Town’s Tax Collector.
 - g. Several IT improvements were made in the form of email, phone system and security for computers.
 - h. The Town was involved in two lawsuits, one which was settled and one which is scheduled for 2022.
 - i. CoVid affected the Town, but the Board was able to continue operations by following CDC guidelines.
 - j. The adopt-a-road program was also discussed.

Motion by Ryan Lee / Second by Pete Fehlen to accept the Chairman’s report. Motion Carried.

- 6. **Annual Financial Report.** Treasurer Jan Carlson presented the financial report and explained the final audit has not been received. There was much discussion about why the final numbers have not been received. **Motion by Stacy Wright / Second by Denise Skjerven not to accept the Annual Financial Report at this time.** After discussion, Denise Skjerven retracted her second.

It was clarified that the goal is to create stability in the future in the Clerk and Treasurer position. Regardless of the audit turnout, the 2021 budget will not change.

Motion to Call by Jamie Tinney.

Hand count reflected 39 people in favor of not accepting the Annual Financial Report, 43 nays. Motion Failed.

Motion by Ryan Lee / Second by Mark Skjerven to approve the Annual Financial Report as written, but to request an audit be conducted next year prior to the annual meeting. Motion Carried. 3 opposed.

- 7. **Building Permit Report.** Ben Campbell was not present but submitted a summary report. **Motion by Ed Everson / Second by Dan Burch to accept the Building Permit report. Motion Carried.**

- 8. **Osceola Area Ambulance Report.** Chairman-Elect Brandon Whittaker gave the ambulance report for Robin Foster. There were 84 runs in 2020, with an increase expected in 2021. They have no full-time staff but provide pagers and pay on-call status. **Motion by Denise Skjerven / Second by Bev Kobs to accept the Osceola Area Ambulance report. Motion Carried.**

- 9. **Plan Commission Update.** It was reported that Planning Commission did not meet monthly due to CoVid, and the Commission was dissolved in 2021. They took no action on the Comprehensive Plan updates in 2020.

Several members of the public were upset to learn the Commission had been dissolved. It was explained that the Town still has planning and zoning ordinances, but all decisions now go through the Board, as well as the County. The intent was always to reform the Planning Commission following the election, by allowing transparency where citizens could apply for positions on the commission, to be approved by the Board. It was further clarified that projects cannot “sneak through,” because the County will still refer any decision or recommendation back to the Town Board.

Motion by Terry Wallis / Second by Mark Ferrel for a hand count showing who thought the Planning Commission should not have been dissolved.

After more discussion, the hand count revealed that 43 residents felt the Planning Commission should not have been dissolved. 39 residents noted Nay.

- 10. **Set Gopher Bounty. Motion by Al Bader / Second by Bernie DesMarais to set the Gopher Bounty at \$4.00. Motion Carried.**

UPDATE ON 2020 ANNUAL MEETING DIRECTIVES / MOTIONS:

Chairman Wallis quickly covered updates from the 2020 Annual meeting.

- 1. **Planning Commission.** Was already discussed.
- 2. **Dwight Lake Property.** A Resolution is needed to proceed, but the Board has looked into this request.
- 3. **Variance / Ordinance Process Public Notifications.** No Board Action.
- 4. **Town Clerk Duties.** No action by the Board. Most duties are set by Statute.
- 5. **Stower Trail.** The Board submitted two letters of support.
- 6. **CAFO Ordinance.** No Board Action.
- 7. **Auditing Firm and Legal Firm Updates.** The Board used the same auditing firm, but did appoint a new legal firm / attorney, as the prior attorney retired.
- 8. **2020 Absentee Ballot Update.** No Action.
- 9. **Code of Ethics Policy.** Ethics Committee was dissolved by the Board.
- 10. **Review of Town Fees.** No Board Action.
- 11. **Historical Society Invitation to Categorize Town Historical Records.** No Board Action.

ANY OTHER TOWN BUSINESS AUTHORIZED BY STATE STATUTES:

Chairman Wallis opened the floor for public comment and / or motions / directives as may be authorized by State Statute.

- 1. Mark Skjerven opined the Ethics Committee had been formed by the prior Board Chairman without the other Supervisor’s knowledge and thought the application process should have been open for application.
- 2. Ed Everson provided a list of “Junk Properties,” and opined that Public Works should help in reporting these properties, so that the Supervisors can address the problem.

- 3. **Motion by Bob Wright / Second by Trish Carlson for all contracts for IT services be reviewed to breaches of confidential information and terminated immediately if they are found.** Passed unanimously by those in attendance.
- 4. **Motion by Denise Skjerven / Second by Ed Everson to require Inspector Ben Campbell to provide an accurate account of his inspections, which reflects that he actually went to the site and met with a contractor or resident and signed the inspection.** It was discussed that several people in the past have been charged for inspection services, but that Ben never actually went to the property. Passed unanimously by those in attendance.
- 5. **Motion by Melissa Ward / Second by Al Bader that the Town provide a full and detailed explanation of how and why the April 6, 2021 certified election results were off by almost 40% and what steps will be taken to ensure it doesn't happen again, posting this report on the Town's website.** Cindy Thorman was present to discuss how the error was noticed, and that the County, the Wisconsin Election Commission and their attorney were contacted to discuss how to proceed. They recommended a recount, but the end result was that the error was unintentional and the outcome did not change. Passed unanimously by those in attendance.
- 6. **Motion by Bob Wright / Second by Kim Kaiser that the Clerk and Treasurer positions be re-combined into a single full-time position with commensurate pay and benefits at the earliest convenience.** It was discussed the prior clerk was here for twelve (12) years, but that there has been a revolving door since the position was split.

Bernie Desmarais pointed out there were two separate conversations going on. One was whether there should be two people, and the other was whether there should be two positions. He recommended having a Senior Clerk, and a Deputy Clerk / Treasurer.

Motion by John Cermin / Second by Alice Morrison to table the motion. A hand count showed 48 in favor of tabling the motion / 29 Nay.
- 7. **Motion by Teri Wallis / Second by Bill Schultz to require a 2021 financial audit prior to the April 2022 Annual Meeting, regardless of whether the Town was required to have one.** Passed unanimously by those in attendance.
- 8. **Motion by Denise Sjkerven / Second by Bernie Desmarais for the Board to commit to having virtual meetings (Zoom or other source).** Passed unanimously by those in attendance.
- 9. **Motion by Trish Carlson. Second by Tasha Havranek that any binding decisions made by the Town of Osceola, regarding new mining proposals in the Town of Osceola, including the location of the previously proposed Kraemer Mine, must have a Special Town Meeting called with the electors making the binding decision.** It was discussed that these areas are already heavily regulated by the County, State and DNR. A hand count showed 46 in favor and 28 Nay.

CLOSING REMARKS. Brandon Whittaker thanked Jo Everson for the work on a grant, which helped fund the new voting machines.

MOTION BY MARK SJKERVEN / SECOND BY JIM JUDKINS TO ADJOURN ANNUL TOWN BOARD MEETING. MOTION CARRIED UNANIMOUSLY. Being no further business to come before the Board, the Meeting was adjourned at 9:10 p.m.

DRAFT MINUTES Respectfully Submitted: Scott Hildebrand, Town Clerk

Approved:

2520 Central Ave NE, Suite 151
Minneapolis, MN 55418
admin@www.centralacoustics.com
p. (612) 567-3955

Prepared For:
Town of Osceola Town Hall Audio Project Dresser, WI

Date	Proposal No.	P.O. No.
12/22/21	400	N/A

Item	Description	Quantity	Cost	Total
Audio Equipment	(1) Desktop Gooseneck Condenser Microphone with cable	1	80.00	80.00
Audio Equipment	ROLLS RM82 8 xlr/8 1/4 inputs--xlr out Line Mixer	1	256.00	256.00
Audio Equipment	Samson CM2020" Mini Gooseneck Podium Mic	1	99.00	99.00
Audio Equipment	Balanced Plenum Rated Micophone Wiring, Wire molding, Surface Mount XLR Jack, Miscellaneous Hardware and Parts	1	76.00	76.00
Shipping	Shipping and Handling for Audio Equipment	1	36.00	36.00
Installation Labor	Installation Labor for A/V equipment, wiring, and testing	3	90.00	270.00

Total \$817.00

LIMITATION OF LIABILITY: Notwithstanding any provision to the contrary, the total liability of Central Acoustics, and its partners, employees and consultants, for all losses, costs, damages, and expenses, including attorneys fees, shall not exceed the total amount paid to Central Acoustics under this agreement. Acoustical engineering and consulting services are not recognized in the fields of professional architecture or engineering. Any required architectural or engineering services are the responsibility of the client.



PROPOSAL

87

2520 Central Ave NE, Suite 151
Minneapolis, MN 55418
admin@www.centralacoustics.com
p. (612) 567-3955

Prepared For:
Town of Osceola Town Hall Audio Project Dresser, WI

Date	Proposal No.	P.O. No.
12/17/21	397	N/A

Item	Description	Quantity	Cost	Total
Audio Equipment	Samson CM2020" Mini Gooseneck Podium Mic	1	99.00	99.00
Audio Equipment	Balanced Plenum Rated Micophone Wiring, Wire molding, Surface Mount XLR Jack, Miscellaneous Hardware and Parts	1	76.00	76.00
Installation Labor	Installation Labor for A/V equipment, wiring, testing, and training	2	90.00	180.00

Total \$355.00

LIMITATION OF LIABILITY: Notwithstanding any provision to the contrary, the total liability of Central Acoustics, and its partners, employees and consultants, for all losses, costs, damages, and expenses, including attorneys fees, shall not exceed the total amount paid to Central Acoustics under this agreement. Acoustical engineering and consulting services are not recognized in the fields of professional architecture or engineering. Any required architectural or engineering services are the responsibility of the client.

88

**TOWN OF OSCEOLA
PLAN COMMISSION
REGULAR MONTHLY MEETING
TUESDAY, DECEMBER 21, 2021 - 6 P.M.**

MINUTES

The Plan Commission of the Town of Osceola held a meeting on Tuesday, December 21, 2021, at the Osceola Town Hall, Dresser, Wisconsin.

CALL TO ORDER

Chair Desmarais called the meeting to order at 6:00 p.m.

VERIFICATION OF MEETING POSTING

Notice of the Plan Commission Meeting was posted at the Town Hall, the Dresser Post Office, First National Community Bank and the Town Website.

PLEDGE OF ALLEGIANCE

Chair Desmarais led the group in the Pledge of Allegiance.

ROLL CALL

PRESENT: Chair Bernie Desmarais, Dan Tronrud, Jim Berg, Jon Cronick, Jeremy Utke, and Kim Kaiser.

ARRIVED:

ABSENT: Marianna Schultz

APPROVAL OF PROPOSED AGENDA

MOTION BY BERG / 2ND BY CRONICK TO APPROVE THE AGENDA. MOTION CARRIED.

APPROVAL OF MINUTES OF PREVIOUS MEETINGS

MOTION BY BERG / 2ND BY CRONICK TO APPROVE THE TUESDAY, NOVEMBER 30, 2021 MEETING MINUTES. MOTION CARRIED.

PUBLIC COMMENT

NONE

NEW BUSINESS

A) DRAFT OF LETTER TO COUNTY ZONING

CHAIR DESMARAIS PRESENTED A DRAFT COPY OF A LETTER TO BE PRESENTED TO THE TOWN OF OSCEOLA BOARD. UPON APPROVAL BY THE TOWN BOARD THE LETTER WILL BE SENT TO COUNTY ZONING. NO ACTION TAKEN, JUST FOR REVIEW.

B) SUBDIVISION OF LOTS BY ARDEN CONSTRUCTION

- 1) MOTION BY BERG / 2ND BY KAISER TO RECOMMEND THE TOWN BOARD APPROVE THE SUBDIVISION OF ONE LARGE LOT INTO FOUR SMALLER LOTS. MOTION CARRIED
- 2) MOTION BY TRONRUD / 2ND BY BERG TO RECOMMEND THE TOWN BOARD APPROVE MOVING THE LOT LINE ON LOT #16 (FORMER LOT #6). MOTION CARRIED

89

C) DRIVEWAY APPLICATION

- 1) MOTION BY CRONICK / 2ND BY KAISER TO RECOMMEND THAT THE TOWN BOARD UPDATE THE DRIVEWAY APPLICATION AND ORDANICE TO ALLOW POLLY CULVERTS WITH A MINIMUM OF 10" BASE OVER THE TOP. ALSO UPDATE TO ALLOW GALVANIZED STEEL OR CONCRETE CULVERTS WITH A MINIMUM OF 4" BASE OVER THE TOP.
- 2) 2382 84TH AVE. APROX. 130 FT FROM ADJACENT DRIVEWAY AND HAS A POLY CULVERT. MOTION BY BERG / 2ND BY CRONICK TO RECOMMEND THAT THE TOWN BOARD APPROVE THE VARIAINCE.
- 3) 887 249TH ST. APROX. 105 FT FROM ADJACENT DRIVEWAY AND HAS A POLY CULVERT. MOTION BY TRONRUD / 2ND BY CRONICK THAT THE TOWN BOARD APPROVE THE VARIANCE.

CHAIRMAN'S REPORT

CHAIR DESMARAIS GAVE A BRIEF COMMENT REGARDING THE LETTER TO BE SENT TO THE COUNTY. ALSO RECOMMEND THAT AFTER THE LETTER IS SENT THAT WE GET THE INFORMATION OUT TO THE BUILDERS AND WORK WITH THEM.

COMMISSION MEMBER COMMENTS

DAN TRONROD MADE A COMMENT THAT HE IS HAPPY WITH THE PROGRESS THAT WE ARE MAKING.

FUTURE MEETING AGENDA ITEMS

NONE MENTIONED

NEXT PLAN COMMISSION MEETING

Meeting set for January 25, 2021 6 PM

ADJOURNMENT

MOTION BY KAISER /2ND BY BERG TO ADJOURN THE PLAN COMMISSION MEETING HELD THIS TUESDAY THE 21ST DAY OF DECEMBER 2021. MOTION CARRIED.

Being no further business to come before the Plan Commission, the Meeting was adjourned at 7:30 p.m.

Bernie Desmarais, Plan Commission Chair

TO BE APPROVED: January 25, 2021